



ROALD DAHL'S
Matilda
THE MUSICAL

MANDATORY CAST, CREW & PARENT MEETING

Welcome to the 2023-2024 Season
Wednesday December 6 @ 7:00 PM
Stissing Mtn. Jr./Sr. High School Library

The meeting will cover:

- * **Rehearsal Information**
- * **Remind App**
- * School requirements for eligibility
- * Introduction of the STG board members
 - * Committee sign-ups
 - * Parent responsibilities
 - * Fund Raising
- * Election of Student Officers

The Stissing Theatre Guild productions are self-sustaining. The school district pays only for the Director and Musical Director salary. Our expenses average between \$25,000 and \$35,000 per year. **We need your help with fund raising!**

Parent/Guardian/Family Requirements:
WE CAN'T DO THIS WITHOUT YOU!

All parent(s)/guardian(s) of cast/crew members must:

1. Chaperone a minimum of 3 rehearsals (Information will be emailed to you!)
2. Sign up and participate in ONE or more of our Committees.
3. Provide a baked good or candy for the concession stand for one of the three performances.
4. Provide an assigned food or beverage for either the tech dinner (the week before the show) or the cast party (following the Sunday performance). You will be notified as to which dinner you are assigned.
5. Help sell Raffle tickets.

Opportunities to Help

Contact info on reverse/next page

Box Office – Sell tickets for the show in the box office, includes answering phone messages. Must be willing to use a credit card machine. Box office is often open during rehearsals.

Cast & Crew Party – Help decorate, set-up, serve food and clean up at the cast party after the last show on Sunday. (Set up is usually Saturday)

Costumes – Must be willing to sew, mend or find costumes for the performers. Starts when rehearsals start and mending may continue through the performances.

Hair and Make-up - hairdressers and makeup helpers for dress rehearsals during tech week and before all performances.

Flower Sales – Sell flowers in the lobby one hour prior to performances and during intermission.

Fund Raising – Sell raffle tickets at basketball games & other events and places. Sell various items (including raffle tickets) in the lobby prior to performances and during intermission

Lobby Decorating – Decorate the lobby the week before the show

Lobby Refreshments – Work in lobby ½ hour prior to performances and during intermission selling donated refreshments

Program Ads – follow up visits to advertisers to sell ads for the program. Primarily done in early January.

Prop Procurement – Find (borrow) props for the show

Publicity – Distribute flyers and handouts, put up posters in the community to advertise the show. Starts in February.

Set Building – Build the sets for the show. Usually done in the evening 5-9

Set Painting – Paint the set after it is built, usually starts in February, done in the evenings after rehearsal

Tech Dinner – Help to set up, serve food and clean-up for dinner on Tech Sunday (Sunday before the show)

Contact List

If your child will be unexpectedly either absent from rehearsal, late to rehearsal or needs to leave early text Kevin Barnes at (845) 750-7580. and leave a text

Shannon Rego: Text preferred 914-406-3188 Contact Shannon for any questions about chaperoning and the Cast Party.

Jennifer Davis: Call or text (845) 891-3601 or email microjenn79@optonline.net with questions about the Tech dinner.

Laurie Fouts: Text or call 845 489-8752 or email lfouts70@gmail.com Contact Laurie about the refreshment table at the performances.

Jen Blackburn: 845 901-3946 or jblackburn145@gmail.com Contact Jen about Parent Ads and Program ads.

Maureen Blackburn: 518-441-6589 or Momurray14@hotmail.com Contact Maureen about lobby decorations and raffles.

Tracey Sikula: Call or text 845 853-3994 or email tralynsta@yahoo.com Contact Tracey with box office questions. Tracey builds and maintains the STG Newsletter as well as the Cast/Crew email list for each production.

Esther Evans: Email epsle@optonline.net or call or text 845 797-4630. Contact Esther with any and all costume questions, and hair/makeup questions. Also questions and/or suggestions and/or follow up about business program ads and questions about photos available.

Julie Zengen: Call or text 914 714-3925. Contact Julie with costume questions and questions about the Act-a-Thon.

Keeia Hicks: Text preferred 718 916-7441 Text Keeia with costume questions and Cast Party questions

Carl Baden: 914 388-5178 Call Carl about set construction.

Amy Baden: Email abenack@yahoo.com or 914 388-5179. Email or text Amy about props. Amy maintains the STG Facebook pages (private and public), Instagram and Twitter

Erin Essery: Email eessery613@gmail.com or call or text 845 797-3673 about set painting.

Joan Taylor: joanctaylor@yahoo.com. Or call 518 329-1535. Contact Joan with any questions about tee shirt money and photo money. Also contact Joan if you are not sure who to ask; she can direct you or answer the question

**Please hand this form and money in at the Parent Meeting
or
put in drop box on the box office door in a *sealed envelope***

Cast/Crew Member Name: _____

Script Deposit

Each student must provide a separate check or cash for \$25 to receive a script. The deposit is required before a script will be given to a student. The check or cash will be returned when the script is returned without any writing, in good condition. All scripts must be sent back to the royalty house immediately after the performance, otherwise STG is charged for them.

<p style="text-align: center;">Dues & T-Shirt</p> <p>No charge for Cast & Crew in 2024</p>	<p style="text-align: center;">Indicate size</p> <p style="text-align: center;">YOUTH XS(2-4), S(6-8), M(10-12), L(14-16)</p> <p style="text-align: center;">ADULT Small, Medium, Large, X- Large</p>		
<p style="text-align: center;">OPTIONAL</p> <p style="text-align: center;">Additional T-Shirt</p>	<p style="text-align: center;">Indicate size and number</p> <p style="text-align: center;">YOUTH XS(2-4), S(6-8), M(10-12), L(14-16)</p> <p style="text-align: center;">ADULT Small, Medium, Large, X- Large</p>	<p>\$20 each</p>	
<p style="text-align: center;">OPTIONAL</p> <p style="text-align: center;">Cast Photo</p>	<p style="text-align: center;">Indicate the number prints</p> <p style="text-align: center;">digital download</p>	<p>\$10 each</p> <p>\$7</p>	
<p style="text-align: center;">OPTIONAL</p> <p style="text-align: center;">REHEARSAL PHOTOS</p> <p style="text-align: center;">See attached</p>	<p>USE FORM ON THE BACK</p>	<p>\$20.00 USB</p> <p>\$15.00 digital download</p>	

TOTAL \$ _____

Cash or check is accepted. Please make check out to Stissing Theatre Guild.

THANK YOU FOR YOUR SUPPORT!

Rehearsal Photos Order Form

Rehearsal photos are available on USB or as a digital download. If you purchase a digital download a link and password will be sent directly to you.

Name _____

Email _____

The photos have been taken by soYork Photography. You are granting permission for soYork Photography for the display and publication of poses and acknowledge images are the property of soYork Photography

Signature: _____

USB: \$20	Quantity _____	Total _____
Digital Download \$15	Quantity _____	Total _____

Stissing Theatre Guild
c/o Stissing Mountain Junior/Senior High School
2829 Church Street
Pine Plains, NY 12567

Dear Parents:

The Stissing Theatre Guild is proud to announce this year's production of:

ROALD DAHL'S
Matilda
THE MUSICAL

Book by Dennis Kelly
Music and Lyrics by Tim Minchin
Based on the book, *Matilda* by Roald Dahl

Director: Kevin Barnes
Choreographer: Ashley Burren
Musical Director: Alec Sisco

All productions are funded through program ads, ticket sales, raffles and donations-and the help of all the parents and volunteers. Please support the show by joining the **Parent's Page** with a donation or by placing an ad. We thank you in advance for your support!

Parent's Page	Cost
Booster Listing	\$ 5 to \$14
Patron Listing	\$ 15 to \$39
Producer Listing	\$ 40 and above
Ad	Cost
Quarter Page	\$ 50
Half Page (4.75 x 3.75)	\$ 75
Full Page (4.75 x 7.5)	\$125 (Receive 1 Free Ticket)

Name(s) _____ Phone: _____

Ad Size _____

Please email a PDF file of your ad to joanctaylor@yahoo.com and include a contact name and telephone number with the email. Make all checks payable to **Stissing Theatre Guild** and place your check and this form in a *sealed envelope* in the drop box on the box office door at the school or mail to the address below. If you are not able to email a PDF, please enclose a camera-ready ad in the envelope.

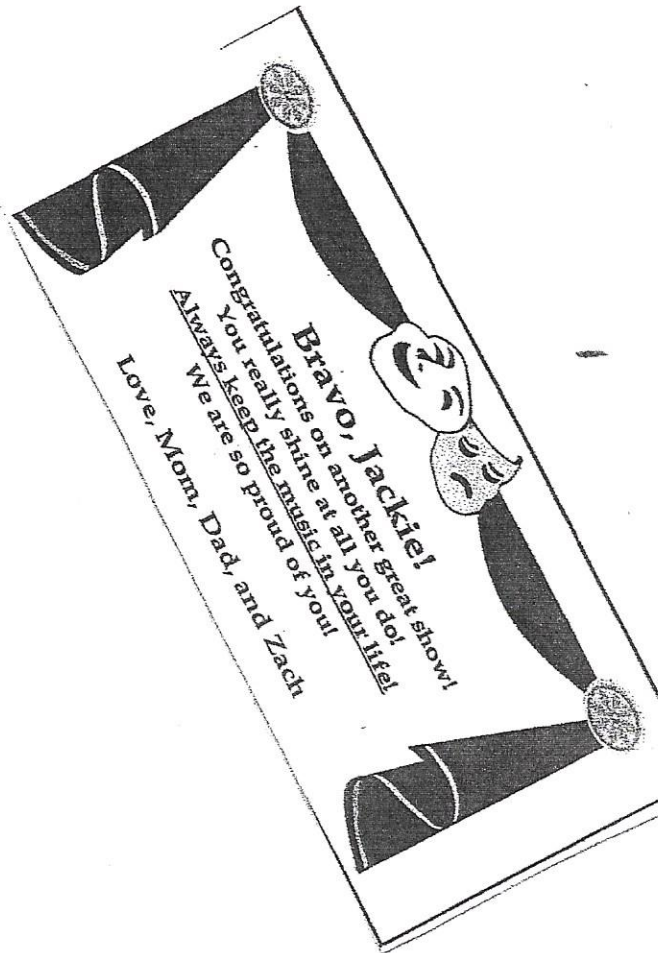
Stissing Theatre Guild
c/o Stissing Mountain Junior/Senior High School
2829 Church Street
Pine Plains, NY 12567

**To ensure that you meet the program printing deadline, please return your information no later than
January 19, 2024 Thank You!!**

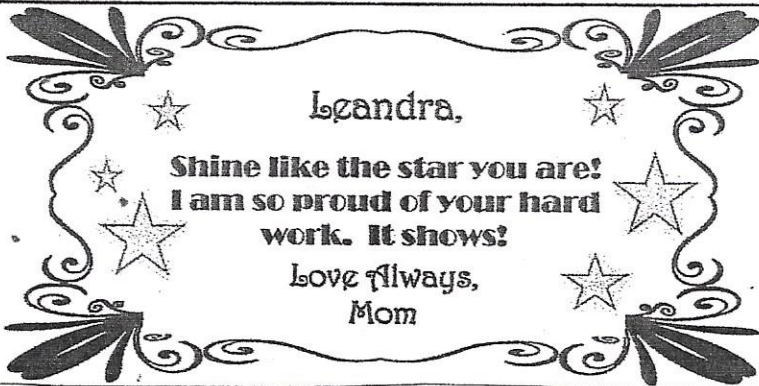
Sample Parent Ads:



Congratulations to the cast and crew of
"The Music Man"
and to our star
Mari Thompson
on your 9th and final show with
The Stissing Theatre Guild
We love you!!
Mom, Dad, Emily & Lily

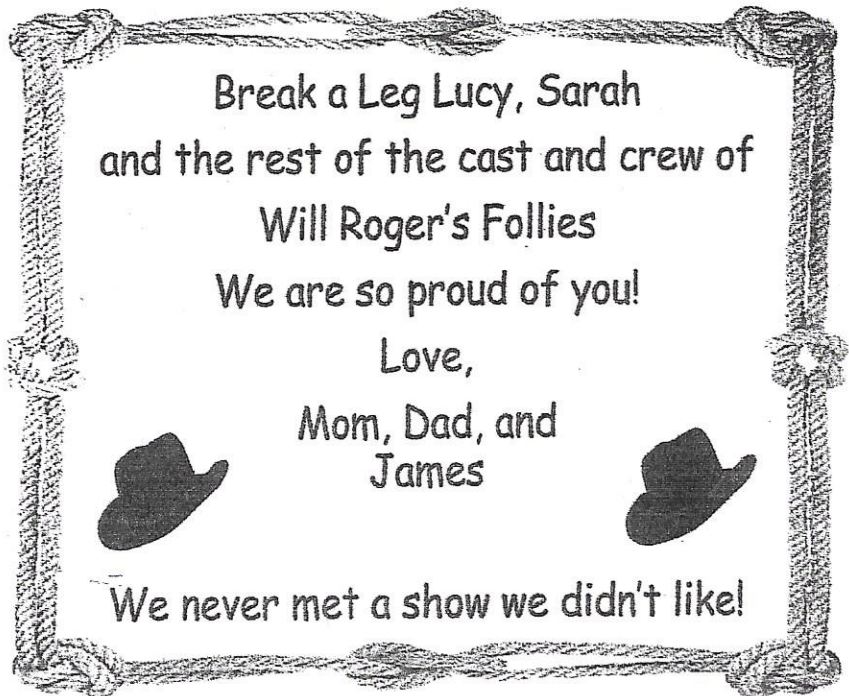


Bravo, Jackie!
Congratulations on another great show!
You really shine at all you do!
Always keep the music in your life!
We are so proud of you!
Love, Mom, Dad, and Zach



Isandra,
Shine like the star you are!
I am so proud of your hard
work. It shows!
Love Always,
Mom

1/2 Page, 1/4 Page-
Full Page is available



Break a Leg Lucy, Sarah
and the rest of the cast and crew of
Will Roger's Follies
We are so proud of you!
Love,
Mom, Dad, and
James

We never met a show we didn't like!